

**Letter of Agreement
Between
Bellevue College
And
Bellevue College Association of Higher Education**

Governor's Orders and Pandemic Response

Whereas the Washington State Governor has proclaimed a State of Emergency due to the Coronavirus Disease 2019 (COVID-19) pandemic, and as a result it is expected that in-person classes will be greatly restricted during Summer Quarter 2020, Bellevue College and the Bellevue College Association of Higher Education (BCAHE) have made the following non-precedent setting agreements in response:

Most courses taught at Bellevue College Summer Quarter 2020 will be delivered remotely.

- Summer quarter dates will not change from the previously negotiated calendar and will begin on July 1st for both students and faculty.
- The dates of the last day of the quarter and finals are unchanged.

Modes of Instruction Delivery

- Instruction for most courses will be offered remotely for the full summer quarter.
- A very limited number of courses which require hands-on instruction to complete a degree (primarily in health care), and approved by the Associate Vice President of Academic Affairs will be scheduled to allow for minimal on-ground meetings following any and all guidelines for social distancing and other safety measures as directed by the State of Washington, SBCTC, and Bellevue College. Courses offered in this modality will be required to have a plan for addressing social distancing, health monitoring, cleaning, the use of PPEs, and any other guidelines that may be required.
- Faculty will determine if they wish to teach asynchronously or offer lectures at the assigned meeting times, or a combination thereof. Currently scheduled summer courses will be altered in the online class schedule to reflect this choice (asynchronous or synchronous) so students will have more information.

Curriculum Development Stipend

- Faculty who are scheduled as of April 21, 2020 to teach a course in the Summer 2020 that is/was scheduled as a grounded/hybrid course will receive a stipend for each course they convert to remote instruction.
- Faculty teaching multiple sections of the same course will receive one (1) stipend per course, regardless of the number of sections of that same course.
- Faculty who are teaching courses that are/were scheduled to be online and those teaching independent study courses will not receive a stipend.
- Stipends will be based on the number of credit(s) for the course(s) taught as follows:

1-2.5 credit class	\$150
3-4 credit class	\$250
5-6 credit class	\$500
7-10 credit class	\$800

- A single stipend will be apportioned in the event that a course has more than one instructor based on the percent time for each instructor.
- Faculty who are scheduled to teach a course that is approved and scheduled to meet for any length of time on-ground as of June 1, 2020, but is subsequently changed to fully remote, will be eligible for the stipend.

Leave Provisions

- At risk faculty, and faculty with no childcare options will be allowed to combine leave, release time and/or teaching to meet their currently scheduled summer load or 50% whichever is lower.
- In the event the college is required to close, this section will be reopened for discussion.



Sue Nightingale
President BCAHE

4/29/2020

Date



Suzette Yaezenko
Vice President of Human Resources

4/29/2020

Date